



OSSTF D16 T/OT

EXCELLENCE IN ED GRANT

Guidelines, Funding, and Application Process

The main goal of the Excellence in Education Grant is to support and promote the outstanding work of the secondary students of the YRDSB **within the community**. Each year the D16 T/OT Excellence in Education Committee provides grant money for such projects. A maximum grant amount of \$250 has been allotted for each school. Requests will be approved on a first come, first served basis. **Grant applications must be submitted one month prior to the event and the last request date is May 15th of each year.** Applications can be submitted for events happening up to June 15th to allow time for reimbursement.

Projects which are approved:

- are expected to display the OSSTF Logo that indicates the event was supported by OSSTF D16 T/OT

After the event complete a reimbursement request which needs to be accompanied by the following:

- a **brief** write up about the event.
- a couple of photos from the event for us to post on our social media platforms. These do not have to include students. In the case the photos do show student faces:
 - photo release forms must be signed by every student who appears in photos
- itemized receipts will need to be submitted for the approved amount (or greater) to receive the full reimbursement. Please wait two weeks for a reimbursement cheque to arrive via interoffice mail.

Examples of qualifying grants may include (but are not limited to) the following:

- A school production (play, musical, concert) that is open to the community.
- A student club or team presentation to promote and/or showcase student abilities and accomplishments to the community.
- Purchasing display boards for an art show of students' work that is open to the community.
- Start up a new student club that promotes and/or showcases student abilities and accomplishments to the community.
- A student cultural event or celebration that is open to the community.
- A tea/coffee house event open to the community.

Additional Funding: If multiple applications are submitted from a school, the Excellence in Education Committee may divide the money among the different projects based upon the monetary needs of the project as well as the suitability of the project within the criteria for the Excellence in Education grants. The Excellence in Education Committee may also approve additional funding for a school at the committee's discretion for the schools with larger populations and/or if there is more than 50% of the fund balance in the second semester.

More information:

Contact your schools CPAC rep, your Branch President, or the CPAC Rep at OSSTF D16 T/OT.